



**WARREN  
ACCOUNTING  
GROUP**

PAYROLL • BOOKKEEPING • TAXES

PO BOX 46  
207 W. HAMLET STREET  
PINETOPS, NC 27864

PHONE: (252) 827-5259  
FAX: (252) 827-2652

100 PATTERSON DRIVE  
ROCKY MOUNT, NC 27804

PHONE: (252) 446-0762  
FAX: (252) 446-1433

[WWW.WARRENACCOUNTINGINC.COM](http://WWW.WARRENACCOUNTINGINC.COM)

## **Coronavirus Update: March 23, 2020**

How we are managing the COVID-19 outbreak:

Warren Accounting Group is operating on normal business hours.

In an effort to reduce the contact between our staff and the public, we are minimizing our face to face appointments. We encourage all clients to drop off, mail, email or fax their information to us. Our preparers will contact you via phone or email with any questions. As always, you can expect the upmost attention, detail and care given to your federal and state returns. We will continue to offer payroll and other business services.

The US Treasury Secretary has issued a 90-day extension on filing and payment deadlines. All individual federal returns and payments are due July 15, 2020. The NC Department of Revenue (NCDOR) has also changed the filing deadline to July 15. Even though the filing deadline has been extended, any tax paid to NCDOR after April 15, 2020 for 2019 tax year will be subject to interest charges. We have not received any payment deadline changes for federal/state payroll tax, unemployment tax or sales tax as of this notice.

It is crucial for you to reconsider visiting our office if you have recently traveled or have cold or flu like symptoms. Staff members are continuously cleaning doorknobs, desks, chairs and other high contact items to protect anyone who has to come to our offices during this time.

We would like to thank everyone for their patience, understanding and continued loyalty to Warren Accounting Group at this time. We look forward to the opportunity to continue to serve you and handle all your tax needs.

Please stay healthy and safe.